

ADMINISTRATIVE--INTERNAL USE ONLY

5 September 1984

MEMORANDUM FOR:

[redacted]
DCI Personnel Officer

FROM:

J. Kenneth McDonald
Chief, DCI History Staff

SUBJECT:

Application of [redacted] for Staff
Historian Position

1. This is in response to your request that we consider Ms [redacted] for a rotational assignment as a GS-13 Staff Historian in this office.

2. My Deputy, [redacted] and I reviewed [redacted] file, interviewed her on 21 August 1984, and later read the writing sample (a sanitized grievance investigation) she submitted. While Ms. [redacted] is clearly highly competent in her work, her education and experience are not very closely related to the work a staff historian does here. As our 30 July 1984 Agency-wide Vacancy Notice indicated, we are looking for a history Ph.D. with demonstrated first-class historical writing and research skills.

3. We are grateful for [redacted] interest, and regret that her impressive qualifications are not those that we need for our position. I informed [redacted] of our decision last week.

JS
J. Kenneth McDonald

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